ALAMO COLLEGES DISTRICT

AlamoENROLL - *Ready, Set, Apply!*

ApplyTexas Application Tips

Before you get started, make sure you know the following:

1) Email address
2) Social Security Number
    a. While it is not required, if you plan to apply for Financial Aid, your SSN will be necessary to match your admissions record to the Free Application for Federal Student Aid (FAFSA).
3) Full legal name.
    a. In order to avoid delays in your financial aid, your name on ApplyTexas should be the same as the FAFSA
4) If you live in Texas, know your county
5) If you have Permanent Resident Alien Number or are on a Visa, make sure you know your Visa type or Permanent Resident Alien Number.

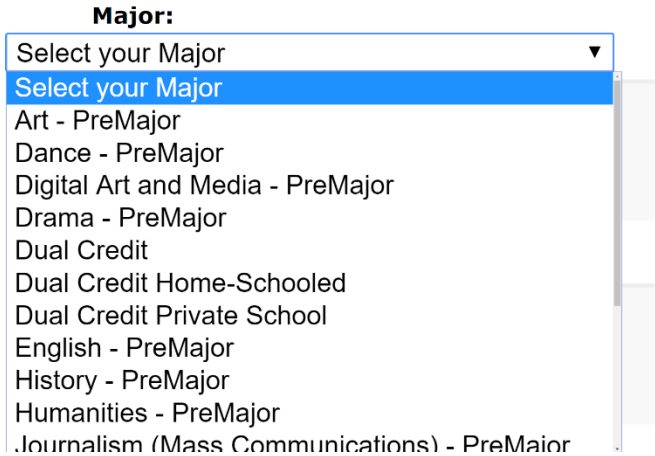
5 Easy Application Steps

1) Visit AlamoINSTITUTES website to learn about Alamo Colleges District programs within each Institute. You are **required** to select an AlamoINSTITUTE on the Apply Texas application (Question #4).
    a. http://alamo.edu/enroll/explore/
2) Create your ApplyTexas account or log in using an existing account.
    a. http://www.applytexas.org
3) Use the *Ready, Set, Apply Application Tips below* for guidance to ensure you complete all questions accurately. Errors on an application can significantly delay your admissions and financial aid award.
4) Build the "Profile" section: This is needed to start your application
5) Complete and Submit your "Application" section

Ready, Set, Apply - Application Tips

1) **Create your ApplyTexas account or log in using an existing account.**
   a. www.applytexas.org
2) **"Profile" section: This is needed to start your application**
   a. **"My Applications" Section:** Click on "Start a New Blank Application" to "Create a new 2 year college admissions application"
3) **"Getting ready to start your application" section:**
   a. Select your **Semester of Entry**
   b. Select **First Choice School**: This is where you will select your **AlamoINSTITUTE**, you will select your major on the next page. If you are still deciding on a career interest area, select "Creative and Communication Arts"

   c. Select **Major**
      i. If you are still deciding on a major, select "Liberal Arts, AA" in the Creative and Communication Arts Institute
      ii. If you do not find your major, go back and change your Institute in the "Select First Choice School"



4) **"Biographical Information" section:**
   a. The Social Security Number (SSN) is not required for the application and is optional, but it is recommended. **The SSN is REQUIRED if applying for Financial Aid.**
5) **"Educational background" section:**
   a. Utilize the "Find your High School" button to select your high school.
   b. If your high school does not appear, select "School Not Found"
      i. Be sure to include your graduation date.
   c. Add all colleges previously or currently attending (including Dual Credit)

6) **"Educational Information" section:**
   a. Tech Prep is a nationwide career development system that provides a student with a planned program of study that incorporates academic and career-related courses leading to a diploma, degree, or two-year apprenticeship certificate.
   b. Select your Admission Basis.
      i. **It is very important to select the correct type. If you are not certain, use the chart below to assist you.**

If you have NEVER attended college or are enrolling in a high school program select one of the following:	If you have attended college, select one of the following:
High School Graduate: You have, or will have, graduated from high school by the time you start college. Select this type if you were in a Dual Credit program but have or will have graduated from high school by the semester you are intending to enroll.	**College Transfer, Degree-seeking:** You have previously attended another college and you plan to complete a degree.
GED: You have, or will have, your GED before you start college.	**College Transfer, Not Degree-seeking**: You have previously attended another college and you do not plan to complete a degree.
Home Schooled/High School Graduate: You have, or will have, completed the curriculum outlined for your home schooled diploma.	**Transient:** You are enrolled at another college or university and plan to take courses with the Alamo Colleges District for only one semester.
Individual Approval: You are 18 years or older and do not have a high school diploma or GED. This admission type requires approval from Admissions and Records.	**Readmission from prior semester:** You have previously attended one or more of the Alamo Colleges District and have not enrolled within the past twelve (12) months at any other college or university.
Dual Credit: You are seeking to earn college credit for certain high school courses in which you are currently enrolled while completing high school requirements. Must comply with Dual Credit deadlines.	

6) **"Residency" section**
   a. The information provided in this section will determine your tuition rate. Read each question **carefully**. If you have questions about your residency status after you have been admitted, please contact your college's Residency team in enrollment services.
7) **"Custom Question" section**
   a. College Connection question: If you are a CURRENT high school senior attending an Independent School District participating College Connection, answer "yes" to this question.
   b. Alamo Colleges District Online question: If you intend to take all of my courses online and do not plan to come to an Alamo College District campus for student services and support, answer "yes" to this question.
8) **Certification of Information**
   a. Read each statement and check box to acknowledge
9) **Submit Application and write down your Application ID number. Keep your information in a safe place, you may need it again.**